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DONE	Year 1 2022-23 E=even O=Odd	WHO	DONE	Year 2 2023-24 E=Even O=Odd	WHO		Newsletter topics-B-days	
□E	MAY start of new Biennium 2022-2024 #35 President transition time planning		0	MAY PEARL- initiation/reinstatement members- ONLINE[ends May	/ 311	Mothers Day Memorial Day		MAY
	1 St EX BD @ State	New ExBd		ExBD member visits chapter meeting	TBD			
	PEARL- Chapter Needs Assessment-ONLINE [ends June 30]	CMC + CP	□ May 1	Suspension on May1 for nonpayment of dues [in HQ by 5/1]	All T			
>>>	Chapter minutes due to President	Ch RS	☐ May 15	Regional Altruistic Reports to Inter. Altru.Chair deadline				
	Note- many May items are completed by OExBd [see bottom other column]		-0					
□E	JUNE Summer Break Regional Conferences Leadership training- two levels Officer/ Committee @ KS	IPP + OExBD w	□0	JUNE Summer Break		Flag Day	JUNE	JUNE
		NEXBD		Sunflower Summit	PE + Chapter + others	Father's Day	New logo, motto, theme, goals	Summit info
	PEARL- initiation/reinstatement members- ONLINE[ends May 31]	ChP + ChMC		PEARL- initiation/reinstatement members- ONLINE[ends May	CP + CMC		State convention wrapup	International reminder
	PEARL- Annual Chapter Highlights Summary [H-114]-ONLINE-DUE June 30	ChS		PEARL- Annual Chapter Highlights Summary [H-114]-ONLINE-D	cs		SCR reminder	
	PEARL- IRS Form 990-N Postcard -ONLINE [Start now. DUE Oct 15]	ChT out and in		PEARL- IRS Form 990-N Postcard -ONLINE [Start now. DUE Oc	•		Leadership dates	
1	PEARL -100% Chapter members retained [exclude Omega and transfers] [ends May			PEARL -100% Chapter members retained [exclude Omega and trans			Final Cash Flow report	
Dun Dun	Regional Conferences H-134 & H-155 KS Convention Reports [due within 7 days after the State Convention]	ALL members KsP+ KsT+KsPE+KsIPP	□Jun 1 □Jun 15	World Understanding Project Voting begins Registration for International Conventions deadlines	ALL members ALL members			
n 15	H-142 KS President's report to IVP for Region deadline	KsP		H-142 KS President's report to IVP for Region deadline	KsP			
n 20	"The Longest Day" Alzheimer's Association	KsA	□Jun 20	"The Longest Day" Alzheimer's Association	KsA			
n 30	H-114, Annual Chapter Highlights Summary to HQ deadline	ChP	□Jun 30	H-114, Annual Chapter Highlights Summary to HQ deadline	ChP			
n 30	Chapter Needs Assessment [CNA] deadline in 2022 due Oct 15	ChM + ChP	□Jun 30	Chapter Needs Assessment [CAN] deadline	ChM + ChP			
n 30	C-1 Annual Chapter Treasurer's Reporting Form deadline	ChT w KsT		C-1 Annual Chapter Treasurer's Reporting Form deadline	ChT w KsT			
n 30	S-1 & S-2 Annual KS Treasurer's Reporting Forms to HQ deadline	KsT	□Jun 30 □Jun 30	S-1 & S-2 Annual KS Treasurer's Reporting Forms to HQ deadlin World Understanding Project Voting ends	KsT			
Jun			□Jun	Since standing - roject voting citus		1		
Jun			□Jun					
□E	JULY Summer Break Regional Conferences		□0	JULY Summer Break International Convention		4th	JULY	JULY
July	South Central Region Convention WICHITA	ALL members		International Convention KCMO, Leadership Academy & Educa	ALL members]	SCR Reminder	Summit wrapup
uly 1	KAPPAN submissions deadline [September publication]	сомм	□July 1	KAPPAN submissions deadline [September publication]	сомм			International reminder
1	990-N E-Postcard - recommended file month	KsT + ChT		990-N E-Postcard - recommended file month	KsT + ChT			
July			□July					
July			□July					
□ E L	AUGUST Returing to school			AUGUST Returning to school			AUGUST	AUGUST
lAug lAug	Officer packets emailed via Eblast to chapter & KS P [website too] Monthly Mentor meeting	KsP + ChP KsPE	□Aug □Aug	Officer packets emailed via Eblast to chapter & KS P [website to Monthly Mentor meeting	(KsP + ChP		SCR wrapup	International wrapup
ig 31	Distinguished Program Award deadline	R&R		Distinguished Program Award deadline	R&R		back to school wishes	back to school wishes
>>>	Chapter minutes due to President	Ch RS	>>>>	Chapter minutes due to President	Ch RS			
Aug 6	Virtual Training for Chapters		□Aug					
lAug			□Aug					
□E	SEPTEMBER		□0	SEPTEMBER		Labor Day	SEPTEMBER	SEPTEMBER
Sept	KS T & Ch T packets emailed from HQ	KsT + ChT	□Sept	KS T & Ch T packets emailed from HQ	KsT + ChT		WoU introduced	Run for office for next Bien
Sept	ExBD member visits chapter meeting	TBD KsP+KsPE+KsVPM	□Sept	ExBD member visits chapter meeting	TBD KsP+KsPE+KsVPM			
Sept	Monthly President meeting	Ch reps	□Sept	Monthly President meeting	Ch reps			
Sept pt 1	Monthly Mentor meeting	KsPE	□Sept □Sept 15	Monthly Mentor meeting	KsPE R&R			
pt 15	Leadership Academy apps for participants/mentors deadline Classroom Grant deadline	R&R	maehr 12	Classroom Grant deadline	KKK		KS Projects-WSU, Long Day	
			□Sept 20		KsVPM		Meetings required = 9	
pt 15	Educational Symposium proposals deadline			KS Membership Consultant C.N.A. checklist to RMC deadline KS President submit next convention date, city and hotel site to	KsVPM KsP		Meetings required = 9	
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	Volunteer Appls for Intern.Cmtees and Intern.Conven.Cmtee deadline Innovation Grant deadline	R&R	∐Nov 15	Innovation Grant deadline	R&R			
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Dec Dec	ExBD member visits chapter meeting	TBD	□Dec	DECEMBER Break EXBD member visits chapter meeting	TBD	Christmas	Int Conv- Alturistic Project	sign up to present
		KsP+KsPE+KsVPM			KsP+KsPE+KsVPM			sign up to present.
Dec	Monthly President meeting	Ch reps	□Dec	Monthly President meeting	Ch reps		Repeat-Scholarships	
Dec	Monthly Mentor meeting	KsPE	□Dec	Monthly Mentor meeting	KsPE Ch RS			
Dec	Chapter minutes due to President	Ch RS	□Dec	Chapter minutes due to President	Cri KS		WoU	
Dec			□Dec					
□0	JANUARY		□E	JANUARY		l		
Jan	#3 EXBD	Jan 21 Saturday	□Jan	#6 EXBD	Jan 20, 2024	New Years	JANUARY	JANUARY
		KsP+KsPE+KsVPM		'	KsP+KsPE+KsVPM			
] Jan	Monthly President meeting	Ch reps	□Jan □Jan	Monthly President meeting	Ch reps			
∏Jan n 1	Monthly Mentor meeting H-138 International Dues are due	KsPE KsT, ChT	∟Jan Jan 1	Monthly Mentor meeting H-138 International Dues are due	KSPE KST, ChT	MLK	Grants	STATE registration f
	International Dues are due International Membership Campaign Begins	VPM		International Dues are due International Membership Campaign Begins	VPM	IVILK	Membership campaign	Membership camp
	KAPPAN submission deadline [March publication]	COMM	l e		COMM		KS Scholarship App	KS Scholarship App
	H-142 Report President's report to IVP for Region deadline	KSP		Excellence in Education Application Packet deadline [Nom by N				,,,,,
	KS Report Membership Consultant Report #1 to RMC deadline	KS VMP		H-142 Report President's report to IVP for Region deadline	KSP			
	Regional Professional Devel Scholar.App. Deadline	R&R	□Jan 31	KS Report Membership Consultant Report #2 to RMC deadline	KS VMP			
	Dues Postmark deadline - incur \$5 per member penalty/late fee	KsT + ChT		Regional Professional Devel Scholar.App. Deadline	R&R			
			□Jan 31	Dues Postmark deadline - incur \$5 per member penalty/late fe	KsT + ChT			
>>>	Chapter minutes due to President	Ch RS	>>>>	Chapter minutes due to President	Ch RS	1		
Jan			□Jan			1		
Jan			□Jan					
□0	FEBRUARY		□E	FEBRUARY		Valentines	FEBRUARY	FEBRUARY
]Feb	ExBD member visits chapter meeting	TBD	□Feb	ExBD member visits chapter meeting	TBD			
]Feb	Monthly President meeting	KsP+KsPE+KsVPM Ch reps	□Feb	Monthly President meeting	KsP+KsPE+KsVPM Ch reps			
]Feb	Monthly Mentor meeting	KsPE	□Feb	Monthly Mentor meeting	KsPE			
□Feb 1	KS notifies HQ of Excellence in Educ Award Chair	R&R	□Feb 15	Agnes Robertson Global,Outreach [ARGO] Scholarship deadline	R&R	Pres Day	Summit Hos	chair responsibilitie
□Feb 15	Agnes Robertson Global,Outreach [ARGO] Scholarship deadline	R&R	□Feb 15	Fine Arts Granst Application deadline	R&R	Gound Hog		SCR information
□Feb 15	Fine Arts Granst Application deadline	R&R	□Feb 28	KS Excellence in Education Recipient Adjudication deadline	R&R			
>>>	Chapter minutes due to President	Ch RS	>>>>	Chapter minutes due to President	Ch RS			
]Feb			□Feb					
_			□Feb					
□Ο	MARCH Spring Break		□Е	MARCH Spring Break			MARCH	MARCH
				# 7 EXBD	Mar 16, 2024		MARCH	MARCH
	PEARL- Altruistic Report- due March 15	CAIt to KS Alt Chair		# 7 EXBD PEARL- Altruistic Report- due March 15	CAlt to KS Alt Chair		MARCH	MARCH
		TBD KsP+KsPE+KsVPM	□ □	# 7 EXBD PEARL- Altruistic Report- due March 15 EXBD member visits chapter meeting			MARCH	MARCH
□ Mar Mar	PEARL- Altruistic Report- due March 15 EXBD member visits chapter meeting Monthly President meeting	TBD KsP+KsPE+KsVPM Ch reps	□ □ □Mar □Mar	# 7 EXBD PEARL- Altruistic Report- due March 15 ExBD member visits chapter meeting Monthly President meeting	CAIt to KS AIt Chair TBD KsP+KsPE+KsVPM Ch reps		MARCH	MARCH
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	PEARL- Altruistic Report- due March 15 EXBD member visits chapter meeting Monthly President meeting Monthly Mentor meeting Future Educator Scholarship Application deadline [er-AAKCC Students only] Making a Better World Initiative deadline	TBD KsP+KsPE+KsVPM Ch reps KsPE R&R ?????	□ □ Mar □ Mar □ Mar □ Mar □ Mar □ Mar 1	# 7 EXBD PEARL- Altruistic Report- due March 15 EXBD member visits chapter meeting Monthly President meeting Monthly Mentor meeting H-107 Report of Chapter Officers (due immediately following chapter Future Educator Scholarship Application deadline [for ANCC Stude	CAlt to KS Alt Chair TBD KSP+KsPE+KsVPM Ch reps KSPE elections]		максн	MARCH
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P&P Policies and Procedures Par Parlimentarian
Par Parlimentarian
R&R Recognition & Rewards
SC State Chaplain
SCS State Corresponding Secretary
SIPP State Immediate Past President
SP State President
SPE State President-Elect
SRC State Recording Secretary
SSGT State Sgt @ Arms
ST State Treasurer
SVPM Vice President for Membership
W&M Ways n Means
WoD Woman of Distinction
WU World Understanding